

SECURITY OPERATIONS (Refresher Training)



QUALIFIED TRAINERS
EFFECTIVE STUDENT SUPPORT
LEADERSHIP AND MANAGEMENT
SMALL CLASS SIZE
COMPETITIVE FEES

SECURITY OPERATIONS (Refresher Training)

ENTRY REQUIREMENTS

- Students must be over 18 years of age before commencing studies. (It is a licensing requirement)
- Person must not have been convicted of a disqualifying offence in the last 10 years
- Must have previously completed a Certificate II or Certificate III in Security Operations; or hold a Security Providers licence
- Must have sufficient language, literacy and numeracy skills to read and interpret legislative documents, organisational policies and procedures, draft incident reports and communicate in plain English

LICENCING REQUIREMENTS

QLD Security Providers licensing is administered by the Office of Fair Trading (OFT). Once students have successfully completed this revalidation training, they will be provided with a Statement of Attainment (Certificate) and Statement of Results outlining the delivery and assessment methods for these units. It is the student's responsibility to submit both of these documents to OFT in order to comply with their licence requirements.

Revalidation training must be completed in full; the Office of Fair Trading will not accept certificates where these units have been achieved through Recognition of Prior Learning (RPL).

Note:

- *Please familiarise yourself with Vocational Careers Institute's Refund Policy
- **The Resource Fee ensures students receive printed notes, learning material & access to Wi-Fi for the duration of their course

COURSE DESCRIPTION

Every three years, crowd controllers and bodyguards are required to undertake refresher training. You should check with the Office of Fair Trading prior to booking your refresher training what units you will be required to undertake.

ASSESSMENT

All units of competence will be assessed using a selection of tools:

- Observation
- Case scenarios
- Verbal Questions and Answers
- Written Assessment
- Practical demonstration / Role Play

COURSE DURATION/MODE/*FEE

- Full Time: 2 weeks (2 days in class 9.00am – 5.00pm with pre-reading and workbooks to be completed prior to the course.)
- Tuition Fees: AUD 450.00
- Admin Fee: AUD 00.00
- **Resource Fee: AUD 100.00

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COURSE STRUCTURE/UNITS OF COMPETENCY

In order to gain the certificate, 3 units must be completed for this qualification

Code	Title
CPPSEC3101	Manage conflict and security risks using negotiation
CPPSEC3121	Control persons using empty hand techniques
HLTAID014	Provide advanced first aid

PAYMENT OPTION

Payment Options

If you wish to accept the offer, you need to sign the Acceptance of Offer form together with the minimum payment of fees. You can use the following payment methods:

- Cash or EFTPOS in person at VCI's campus
- Credit Card (Visa or MasterCard) via PayPal on the student invoice

We accept credit card payments (Visa or MasterCard only) and a 2% surcharge will be added to the total amount. You can download our Credit Card Authorisation form [HERE](#)

Bank draft or money order payable to "Vocational Careers Institute" and send to VCI's campus (all bank drafts must be in \$AUD Australian dollars to an Australian bank)

Electronic Bank transfer (Telegraphic Transfer) from an overseas bank account

Bank Account Details:

Name of Bank:	Commonwealth Bank
BSB	064 000
Account	1452 5599
Swift Code	CTBAAU2S
Branch Address:	240 Queen Street Brisbane City 4000

More details are available in student handbook which can be downloaded from our website at vocareersinstitute.edu.au

Education *Redefined*

Vocational Careers Institute

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CRICOS Code: 03502J

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